

# ***NOT JUST ANOTHER DAYCARE***



## **PARENTS AND GUARDIAN EMERGENCY EVACUATION PLAN INFORMATION**

In the event of an emergency situation that requires an evacuation of **NOT JUST ANOTHER DAYCARE**, 13229 Jones Road, Houston Texas, 77070, telephone# 281-807-1100, one of the following plans shall be implemented. In all situations, the caregiver in charge when evacuating shall take:

An accurate attendance list.

Account for all children and staff as they board/depart vehicles.

Bring any necessary medications/supplies and emergency records.

A cellular telephone if available for emergency notifications.

1. If the emergency is confined to the IMMEDIATE AREA of the child care facility, e.g. fire, or hazardous materials release, and the children cannot remain on the premises, the children will be re-located to **Mc Donald's Restaurant: 12555 Jones Road, Houston Texas 77070** by walking. They will remain at this location accompanied by caregivers while parents/emergency contacts are notified, arrangements for transportation home are made, or continuation of care is made.

2. In the event that a physical examination is recommended due to the nature of the emergency, children will be transported to the nearest hospital where they will be provided appropriate medical treatment. Parents/emergency contacts will be informed of this location or other facility if required.

3. In a more widespread emergency such as flood or hazardous materials accident requiring evacuation away from the care giving facility and surrounding area, the children will be brought to **Matzke Elementary school: 13102 Jones Road, Houston, TX 77070** by car or by walking where they will remain accompanied by caregivers while parents/emergency contacts are notified, arrangements for transportation home are made, or continuation of care is made.

4. In the event of a major emergency that requires a large scale evacuation involving the places of safety listed above, evacuation arrangements may be coordinated with public safety/emergency management officials to locate places of safety that can safely accommodate the children and care giving staff. This information will be provided to parents emergency contacts so that you may make arrangements for transportation home or continued care.

5. If parents know the area has been or is being evacuated they should not go to the facility but should go to the evacuation location

I have received and read **NOT JUST ANOTHER DAYCARE EVACUATION PLAN INFORMATION** and I agree to comply fully with all provisions contained therein,

Parents (or guardians) name & signature \_\_\_\_\_

Date \_\_\_\_\_

Director's name & signature \_\_\_\_\_ Date \_\_\_\_\_